

SUHSD CTE District Advisory Committee -

Meeting minutes

11/27/18 at 11:30 am

Present: Gary Walter, Director of Reclaim for the Future Company; Leslie Ochinang, CTE Teacher; Matthew Flemming, Principal EAHS; Chantal Bailey, Vocational Evaluator/TPP Program; Kim McCulick, Principal Harden Middle School; Omar Chombo, Clinica de Salud; Joseph Farotte-Kruchas, Monterey Department of Social Services; Nixolette Aldrete, MCD; Maria Leyva, Academic Counselor; Dr. Ivonne Glenn, Director MTROP/CTE

Next meeting: TBD

1. **Call to order.** The meeting was called to order at 11:30 am
2. **Welcome/Introduction of members.** Mr. Walter welcomed attendees. Members introduced themselves. Dr. Glenn shared with the group that to date the CTE District Advisory Committee has been unable to have a quorum and, as of yet have been unable to approve the Bylaws.

Mr. Walter asked if the number of committee members could be reduced to 13 as he feels that it would be easier to proceed and have a quorum. He then posed the question to the group if those in attendance were committed and can continue to be a part of the Committee. He added that the game plan had been to hold several meetings early on to organize and establish the foundational work then meet 2-3 times per year. Unfortunately the Committee has hit a brick wall in regards to attendance, it is important to reach a point to be able to do the real work needing to be done.

Mr. Chombo mentioned that it would be a good idea to send another email to solicit input in regards to participation.

Mr. Walter asked if Dr. Glenn could draft an email which would include asking existing Committee members if they would like to (a) participate and vote or (b) be a non voting member.

Dr. Glenn shared with the group that the Committee was approved by the SUHSD Board and unsure if a letter of resignation would be needed or an email suffice.

Mr. Walter asked how it was decided as to the number of participants in the Committee.

Dr. Glenn advised that the number was based on the CTE Advisory Handbook and that it is necessary for there to be more industry members than district staff.

Mr. Farotte-Kruchas suggested moving forward and make decisions allowing the opportunity for making decisions.

Mr. Flemming stated that because the committee members are not policy makers he feels it would be acceptable to move forward and vote.

3. **Approval of minutes from September 9, 2018**
Motion: To approve the minutes of 9/9/18 as circulated
Motion by: Omar Chombo
Seconded by: Kim McCulick

Motion carried

4. **Approval of agenda**

Motion: To approve the agenda as circulated

Motion by: Chantal Bailey

Seconded by: Matthew Flemming

Motion carried

5. **Items of information for the Committee:**

CTE Mission Statement and program redesign

Mr. Walter shared with the group that the CTE district Planning committee is to develop and implement and market and work with teachers and students and programs up to date, there are approximately 20 certificate programs approved, marketing, working with guidance counselors, information to students.

6. **Items for action of the Committee:**

Bylaws

Motion: To approve the Bylaws

Motion by: Matthew Flemming

Seconded by: Leslie Ochinang

Motion carried

Recommendations for CTE District Master Plan

Dr. Glenn shared the CTE Master Plan is for the next 5 years, she mentioned there is another committee working on the master plan and facilities plan and gave the group a power point overview. She went on to say that the Mission Statement (first draft) will be in all brochures and social media. MTROP is also in the process of rebranding, students will participate in a content to redesign. There is also a press release for the CTE District Advisory that is ready.

No Motion

7. **Adjournment at 1:00 pm**