

# SUHSD CTE District Advisory Committee

## Meeting minutes

September 15, 2020 <https://zoom.us/j/8319059005> Meeting ID: 831 905 9005 Password: CTE2020

Present: Dr. Ivonne Glenn, Director at MTROP; Gary Walter, Director of Reclaim for the Future Company; Joseph Farotte-Kruchas, Analyst Military and Veterans Affairs Office; Omar Chombo, Patient Service Manager at Clinica De Salud De Valle De Salinas; Allan Schooley, CTE Career Counselor at SHS; Shannon Graham, Director of Volunteer and Health Career Services at Salinas Valley Memorial Hospital; Teri Lopez, Principal of Washington Middle School; Xavier Barba, Director Ag Supply Chain, Bonduelle Fresh Americas; Audrey Sharp, Vocational Evaluator of Mission Trails ROP; Matthew Fleming, K12 Pathway Coordinator for Hartnell College; Amber Woodward, Assistant Director of Student Support Services at Salinas Union High School District

1. **Call to order.** The meeting was called to order at 11:40 am
2. **Welcome/Introduction of members.** Dr. Glenn welcomed attendees and thanked everyone for attending the CTE District Advisory Committee meeting. Introductions followed.
3. **Approval of minutes from May 21, 2020**  
Motion: To approve the minutes from May 21, 2020  
Motion by: Ms. Shannon Graham, Director of Volunteer and Health Career Services  
Seconded by: Omar Chombo, Patient Service Manager  
Motion carried with a vote of 10-0
4. **Approval of agenda**  
Motion: To approve the agenda as shared  
Motion by: Xavier Barba, Director AG Supply Chain  
Seconded by: Amber Woodward, Assistant Director of Student Support Services  
Motion carried with a vote of 10-0
5. **Items of information for the Committee:**

Dr. Glenn gave an overview of the effects COVID-19 has had on the labor market and on the future of the grants such as the K12 Strong WorkForce. She shared a graph with the unemployment numbers since COVID-19 which showed that Monterey County had a significant increase in unemployment rates, from 4% to 16%. Dr. Glenn also shared a graph that showed hospitality with the biggest impact in job opportunities. However, there were some job

opportunities such as: software engineer, nursing, warehouse workers, sales and advertisement, and truck drivers that had openings.

Dr. Glenn shared the new changes in CTE since COVID-19 and the focus while students are not able to perform hands-on experiences. Some of the main foci are: providing global opportunities to engage with industry visits or guest speakers using virtual platforms, emphasize on developing soft skills, utilization of home kits to learn basic skills, expansion of industry certifications online, and opportunities for safety and food handler certifications for students joining the workforce.

### **K12 SWF Projects Progress Report**

Dr. Glenn shared the status of Work Based Learning, she shared they are currently working towards virtual internships by the end of the year. As for Stackables Certification, the JPA is currently collaborating with NC3 to receive certificates to align with Hartnell College.

### **Upcoming Deadlines**

Dr. Glenn informed the committee about the upcoming deadlines for grants: CTEIG Application 2020-2021 due September 17, 2020, K12 SWF Progress Report Year 1 due September 30, 2020, K12 SWF Applications 2021-2022 due October 16, 2020.

### **CTE District Advisory ByLaws**

Dr. Glenn wanted to review the bylaws and the purpose of CTE District Advisory meetings for the new CTE District Advisory members: advise, assist, and support and advocate for the Mission Trails ROP/CTE program that will matter and strengthen instruction and expand learning opportunities for students. Dr. Glenn shared the objectives stated in the bylaws and reviewed membership terms with the group. **Article 4 Members, Section 3** of the bylaws which states member terms will be two years with no more than one-half of the membership appointed each year and a former or current member may be appointed. Dr. Glenn pointed out that there may be a conflict with **Article 5 Officers, Section 3** since officers are appointed every year. Mr. Walter suggested to keep the verbiage as to coincide with **Article 4 Members Section 3**. Mr. Barba suggested adding verbiage pertaining to when an officer resigns from the committee and having another committee member fill-in. Dr. Glenn reminded the committee that they can dismiss members that are not attending regularly.

### **6. Action Items**

**Resignation and approval of members of the committee**

Dr. Glenn presented the resignation of two committee members: Rebecca Vivit, Vice Principal of North Salinas High School, and Leslie Ochinang, Dental Instructor of Mission Trails ROP.

Dr. Glenn then presented the following new committee members: Amber Woodward, Assistant Director of Student Support Services at Salinas Union High School District, Audrey Sharp, Vocational Evaluator of Mission Trails ROP, and Matthew Fleming, K12 SWF Pathway Coordinator for Hartnell College.

**Motion:** To approve the new members to the CTE District Advisory Committee.

**Motion by:** Joseph Farotte-Kruchas, Analyst

**Seconded by:** Xavier Barba, Director AG Supply Chain

Motion carried with a vote of 10-0

**Election on Committee Officers for 20-21 school year**

Joseph Farotte-Kruchas, Analyst of the Military and Veterans Affairs Office, nominated Gary Walter as President of the committee. No other nominations for president took place.

**Motion:** To approve Gary Walter as CTE District Advisory President

**Motion by:** Joseph Farotte-Kruchas, Analyst

**Seconded by:** Shannon Graham, Director of Volunteer and Health Career Services

Motion carried with a vote of 10-0

Gary Walter, Director of Reclaim for the Future Company nominated Xavier Barba as Vice President of the committee. There were no other nominations for vice president.

**Motion:** To approve Xavier Barba as Vice President of the committee.

**Motion by:** Gary Walter, Director of Reclaim for the Future Company

**Seconded by:** Joseph Farotte-Kruchas, Analyst

Motion carried with a vote of 10-0.

Gary Walter, Director of Reclaim for the Future Company nominated Joseph Farotte-Kruchas as Secretary of the committee. There were no other nominations for secretary

**Motion:** To approve Joseph Farotte-Kruchas as Secretary

**Motion by:** Gary Walter, Director of Reclaim for the Future Company

**Seconded by:** Shannon Graham, Director of Volunteer and Health Career Services

Motion carried with a vote of 10-0.

**7. Announcements**

None

Mr. Walter commented on teacher retirements and what support the director needed to fulfill positions. Director will reach out as needed to solicit support to find candidates to apply for future positions.

#### **8. Adjournment**

Meeting Adjourned at 12:53 pm

Meeting motion by: Xavier Barba, Director AG Supply Chain

Second: Matthew Fleming, K12 Pathway Coordinator for Hartnell College

Motion carried with a vote of 10-0.