

SUHSD CTE District Advisory Committee

Meeting minutes

Hybrid Meeting: In person meeting held at Mission Trails ROP -Conference Room at 867 E. Laurel Dr. Salinas, CA 93905 on Thursday, February 24th, 2022 from 11:00 am - 12:30 pm

Virtual Meeting on Zoom: <https://us06web.zoom.us/j/87066383841> Meeting ID:870 6638 3841

Present Dr. Ivonne Glenn, Director at MTROP; Gary Walter, Director of Reclaim for the Future

: Company; Joseph Farotte-Kruchas, Analyst of Monterey County Social Services; Audrey Sharp, Vocational Evaluator of Mission Trails ROP; Omar Chombo, Patient Service Manager, Clinica de Salud del Valle de Salinas; David Dresser, Monterey County Employee; Shannon Graham, Salinas Valley HealthCare System Director of Volunteer and Health Career Services; Amber Woodward, Assistant Director for Student Support Services; Burr Guthrie, K12 Pathway Coordinator for Hartnell College; Rob Appel, K12 Pathway Coordinator for Monterey Peninsula College; Sabrina Valdez, Clinica de Salud del Valle de Salinas

1. **Call to order.** The meeting was called to order at 11:05 am
2. **Welcome/Introduction of members.** Dr. Glenn welcomed attendees and thanked everyone for attending the CTE District Advisory Committee meeting. Dr. Glenn requested the committee start with welcome and introductions, in order for the new committee members to introduce themselves. After introductions, the committee members reviewed the committee norms. Dr. Glenn then handed the meeting to Mr. Walter to lead the meeting.
3. **Approval of minutes from January 27th, 2022**
Motion: To approve the minutes from January 27th, 2022
Motion by: Mr. Joseph Farotte-Kruchas, Analyst of Monterey County Social Services
Seconded by: Mr. David Dresser, Monterey County Employee
Motion carried with a vote of 7-0.

Dr. Glenn requested an amendment to the agenda to add two additional equipment requests from Mrs. Glomson and Mrs. Robinson.

Approval of the agenda

Motion: To approve the agenda with amended documents.

Motion by: David Dresser, Monterey County Employee

Seconded by: Joseph Farotte-Kruchas, Analyst of Monterey County Social Services

Motion carried with a vote of 7-0.

4. Items of information for the Committee:

CTE Student Showcase

Dr. Glenn introduced Mr. Rob Appel, K12 Pathway Coordinator for Monterey Peninsula College, to the committee to present the student showcase. Mr. Appel shared the website to the committee for the CTE Student Showcase and shared the twenty-five finalists from last year. Mr. Appel asked for volunteers from the committee to join the judging panel. He informed the committee the judges would be reviewing student work across the county to determine the grand prize winner. Mrs. Graham, Mr. Dresser, Mr. Walter, and Mr. Farotte-Kruchas accepted to participate.

CTE Exemplary Pathways

Dr. Glenn informed the committee that she would be recognizing the teachers that are doing exceptional work with their students. The following teachers would be recognized at the Open House ceremony along with a video by Mr. Cabrera, Salinas Union High School District Director of Communications: Robeth Booth, Everett Alvarez High School- Game Design; Rosana Diaz, North Salinas High School- Restaurant Careers; Lisa Meyers, Salinas High School- Culinary; Marisol Rasul, Alisal High School- Sports Medicine; Richard Alvarez, Mission Trails ROP-Automotive; Kacey Cadwell, Rancho San Juan High School- Seed Enhancement.

Open House

Dr. Glenn presented the Open House flyer to the committee and invited all committee members. Dr. Glenn informed the committee the event would be held in person and will start at 5:00 pm. At the event all pathways will be showcasing their work.

Washington Middle School Ribbon Cutting Ceremony

Dr. Glenn shared the pictures from the Washington Middle School Ribbon Cutting Ceremony and informed the committee that a video was in the process. Dr. Glenn thanked the committee members who attended the event.

Mrs. Graham shared with the committee that the event was a wonderful experience to see middle school students excited about the lab.

Mr. Walter shared there was great feedback about the event and the event was well put together.

7. Action Items

Supplemental CTE Projects Allocations for \$55,000

Dr. Glenn presented the proposals for the \$55,000 allocation, which is the second round for teachers to request equipment. The first proposal Dr. Glenn presented was for North Salinas High School Floristry pathway who requested to purchase a software that would cost between \$8,000 to \$11,000. The program contains an entrepreneurial component that teaches students how to place orders and make and sell flower arrangements for profit. The software will also be used by many industry businesses. Dr. Glenn shared that there's no current proposal to review since the teacher is working with the CTE Coordinator to find out the best software to purchase.

Dr. Glenn paused for questions.

Mrs. Sharp asked if the software will be shared between schools.

Dr. Glenn responded that there is only one floristry class that is being offered at North Salinas High School.

Mr. Chombo had some concerns in regards to the software being purchased. He wanted to ensure the software being purchased would be sustainable.

Mr. Walter suggested that the teacher work with their advisory to find the best software.

Dr. Glenn shared the proposal for North Salinas High School Ag Mechanics for \$7,000. The teacher requested \$1,800.00 for torch kits that would allow students to solder, blaze and temper certain metals to meet curriculum requirements. The second item requested was for concrete cement walls for an additional \$500.00 that aligns in the concrete unit of AG Mechanics. The third item requested was for \$170.00 for batteries and magnets to introduce an electrical circuit unit. The fourth item was for the Plasma Cam and the Laser engraver to design and create projects and assignments for \$550. Lastly, there was an item for \$1,800.00 for the plumbing unit for AG Mechanics.

Mrs. Woodward commented that she supports the software requested by Floristry and the equipment needed by AG Mechanics.

Mr. Walter suggested that survey remain open in order for teachers to request additional items.

Dr. Glenn informed Mr. Walter that the decision would be up to the committee. She also reminded the committee that all items needed to be received and accounted for by June 30th, 2022. However, there have been many issues with the items that teachers have been requesting such as items being out of stock or a delay in shipping. She also agreed to give a final report on items received.

Mr. Walter requested the report be at the next CTE District Advisory meeting which is scheduled for April 28th, 2022.

Dr. Glenn informed Mr. Walter that was not possible since the deadline for the grant is June 30th, 2022. Dr. Glenn will report the outcome on items received after June 30th.

Mr. Walter suggested to the committee that the Supplemental Project Proposal survey stay open an additional 30 to 60 days and requested a motion.

Dr. Glenn requested the committee to approve the action items first.

Mrs. Woodward had a question in regards to the communication that was sent to teachers about the deadline for the Supplemental Project Survey. She wanted to ensure that teachers were aware of the deadline and was hesitant about extending the deadline. She didn't want the extension to affect other teacher requests.

Mr. Walter clarified the deadline was Friday, February 18th, 2022 and that teachers were aware of the deadline.

Mr. Walter requested a motion to approve several items to support student projects for the North Salinas High School AG FFA for a total of \$7,000.

On a motion by **Mr. Joseph Kruchas Farrotte, Analyst of Monterey County Social Services** and a second by **Mrs. Shannon Graham, Salinas Valley HealthCare System Director of Volunteer and Health Career Services** the committee approved the several items to support student projects for the North Salinas High School AG FFA for a total of \$7,000 with a vote of 7-0.

Mr. Walter requested a second motion to approve the business software for North Salinas High School Floristry.

On a motion by **Mr. Omar Chombo, Patient Service Manager, Clinica de Salud del Valle de Salinas** and a second by **Mrs. Amber Woodward, Assistant Director for Student Support Services** the committee approved the business software for North Salinas High School Floristry with a vote of 7-0.

Dr. Glenn shared with the committee after approving the two action items the committee had an allocation of \$38,000 remaining from the Perkins grant.

Mr. Walter requested an additional motion to extend the Supplemental Project Proposal survey for an additional 30 days.

Mr. Farotte-Kruchas also requested a breakdown of Supplemental Project Proposal requests per school to ensure funds were to be distributed equally.

7. Announcements

Dr. Glenn reminded the committee that the final meeting would be held April 28th, 2022 from 11:00 am to 12:30 pm.

8. Adjournment

Meeting Adjourned at 12:30 pm

On a motion by Mr. David Dresser, **Monterey County Employee** and a second by **Mr. Omar Chombo, Patient Services Manager, Clinica de Salud del Valle de Salinas** the committee approved adjournment of the meeting with a vote 7-0.