

# SUHSD CTE District Advisory Committee-DRAFT

## Meeting minutes

In person meeting held at Salinas High School- Career Center, 726 S. Main St. Salinas, CA 93905 on September 15th, 2022.

Present Dr. Ivonne Glenn, Director at MTROP; Gary Walter, Director of Reclaim for the Future  
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Company; Cherlyn Johnston, Assistant Principal at Salinas High School; Marta Arevalo, Work Experience Coordinator at Salinas High School; Amanda Ojeda, Career Center Technician at Salinas High School; Audrey Sharp, Vocational Evaluator of Mission Trails ROP; David Dresser, Monterey County Probation; Shannon Graham, Salinas Valley HealthCare System Director of Volunteer and Health Career Services; Jeremiah Podczaszy, Assistant Director at MTROP; Omar Chombo, Clinica De Salud De Salinas Patient Service Manager, Matthew Fleming , Mt. Toro High School Teacher; Yasmin Herrera, Director of Programs at Digital Nest; Bronwyn Moreno, Chief Officer of Digital Nest; Omar Perez, Digital Nest

**Call to order.** The meeting was called to order at 11:11 am

**Welcome/Introduction of members.** Dr. Glenn welcomed attendees and thanked everyone for attending the CTE District Advisory Committee meeting. Dr. Glenn requested the committee start with welcome and introductions. After introductions, the committee members reviewed the committee norms. Dr. Glenn then informed the committee they would be taking tours of the classrooms at Salinas High School.

Dr. Glenn first went over the CTE Pathways at Salinas High School and informed the committee the classes the committee will be visiting. The schedule was as follows:

### Schedule

Times:	Group 1 - Ivonne	Group 2 - Jeremiah
11:00-11:05 am	Culinary	Construction
11:05-11:10 am	Construction	Pre-Engineering
11:10-11:15 am	Pre- engineering	Art in the Digital Age
11:15-11:20 am	Art in the Digital Age	AG Mechanics
11:20-11:25 AM	AG Mechanics	Culinary

When the committee returned from visiting classes the committee shared their positive experiences in the classes.. Mr. Dresser shared he liked seeing the students in action with the equipment. Mrs. Moreno shared she enjoyed seeing the classes because her daughter attended CTE classes at Salinas High School.

### **Approval of minutes from April 28th, 2022**

Motion: To approve the minutes from April 28th, 2022

Motion by: Mr. David Dresser, Monterey County Probation.

Seconded by: Mrs. Shannon Graham, Salinas Valley Health Care System Director of Volunteer and Health Career Services

Motion carried with a vote of 7-0.

Dr. Glenn requested an amendment to add an additional informational item c: to show the committee the process in which teachers use at ROP to request items.

### **Approval of the agenda**

Motion: To approve the agenda.

Motion by: Mr. Matthew Fleming, Mt. Toro High School Teacher

Seconded by: Mr. Allan Schooley, Career Counselor at Salinas High School

Motion carried with a vote of 7-0.

### **1. Items of information for the Committee:**

Dr. Glenn provided an update on the greenhouse project at Rancho San Juan High School, she informed the committee the greenhouse was ready. She also informed the committee that the greenhouse encountered a technical issue with the software which was not compatible with the district network. So greenhouses are operated manually.

The second facilities project Dr. Glenn gave an update on was the North Salinas High School Greenhouse, she shared there were electrical issues with the construction. However, the issues had been resolved and the greenhouse was finally operating. She shared that the greenhouse operates manually.

The third update was the North Salinas High School AG mechanics lab which had not been used as a lab in the last five years. Dr. Glenn and the North Salinas High School team decided to update the lab to make it functional since the facilities at North Salinas High School are old and need updating. Dr. Glenn went over the floor plan and shared to the Committee that the project started during the pandemic. The AG Mechanics lab is under complete construction to create a new lab that will open at the end of October. Once the lab has been completed, she shared that the committee will visit the lab. The AG Mechanics lab is expected to be finished at the end of this year or the beginning of next.

Dr. Glenn shared the next facilities project which will take place at Mission Trails ROP. The update will be to design the diesel projects. Dr. Glenn informed the committee she had the architectural designs for the project.

#### B. Perkins 21-22 Final Expenditure Report

Dr. Glenn shared the outstanding equipment items for Perkins which were: PO22-02703 for the Engine Repair for engine packets for a total of \$2,888.21, R22-05057 Everett Alvarez High School Arts Media for a total of \$32,849.00, and P22-03784 Everett Alvarez Sports Medicine Exertech for a weight system for a total of \$4,173.75. Dr. Glenn gave an update on each equipment item, the first being PO22-02703 for the Engine Repair for engine packets in which the order had been canceled by the teacher since he had enough packets. The second update was on R22-05057 Everett Alvarez High School Arts Media for \$32,849.00 which was canceled in order to minimize the amount it was originally approved for. Lastly, P22-03784 for Everett Alvarez Sports Medicine Exertech for a weight system was on back order and would not be available until June 30th. Dr. Glenn then shared the remaining Perkin's balance of \$29,766 in which the remaining balance was used pay for Mr. Nichols's lab and SkillsUSA virtual competition. However, not many students attended due to the event being virtual.

Mr. Walter paused to explain the SkillUSA competition to the committee. The committee requested Dr. Glenn to share information regarding SkillsUSA as an informational item for the next meeting.

Dr. Glenn welcomed Mr. Jeremiah Podczaszy, Assistant Director of Mission Trails ROP, to share information regarding the process for teachers to request supplies/equipment. Mr. Podczaszy shared the SUHSD CTE District Advisory Handbook Links 2022-2023 where he linked the ROP/CTE Supplies/Equipment Requests 22-23 form. He informed the committee this was the form where teachers could request supplies/equipment needs. The form is reviewed by the administrator once a week and teachers are informed of the approval regularly by the administrator or clerical support staff.

### 7. Action Items

Dr. Glenn informed the committee that the Perkins grant had been awarded for another year. On a motion by **Mr. Omar Chombo, Clinica De Salud De Salinas Patient Service Manager;** and a second by **Mr. David Dresser, Monterey County Probation;** the committee approved the 2022-2023 Perkins Allocations with a vote of 7-0.

The committee moved on to the next action items which was the resignation of committee members. Dr. Glenn reviewed the committee resignations Kelly Violini from Hospitality and Amber Woodward left the district office. Digital Nest also decided to change their alternate, but hadn't decided on the designated person

On a motion by **Mr. David Dresser, Monterey County Probation** and a second by **Mrs. Shannon Graham, Salinas Valley Healthcare System Director of Volunteer and Health Career Services** the committee approved the committee membership 2022-2023 with a vote 7-0 .

The committee reviewed the Committee calendar meetings for school year 2022-2023 and decided to change the time from 11:30 am to 1:00 pm. They also requested the last meeting be at Alisal High School.

On a motion by **Mrs. Shannon Graham, Salinas Valley Healthcare System Director of Volunteer and Health Career Services** and a second **Mrs. Genevieve Rico, Digital Nest** the committee approved the 2022-2023 meeting calendar with a vote of 7-0.

## **7. Announcements**

No announcements.

## **8. Adjournment**

On a motion by **Mr. Gary Walter, Director of Reclaim for the Future Company** and a second by **Mrs. Genevieve Rico, Digital Nest** the committee approved adjournment of the meeting with a vote 7-0.

Meeting Adjourned at 12:40 pm