

SUHSD CTE

District Advisory Committee

Date: September 15, 2020
Time: 11:30 am - 1:00 pm
<https://zoom.us/j/95732757104>
Meeting ID: 957 3275 7104
Password: CTE2020
Phone: 1 669 900 9128 US

Agenda

- ❖ Welcome/Introduction of members
- ❖ Approval of SUHSD CTE District Advisory Committee meeting minutes
- ❖ Approval of agenda for today's meeting.
- ❖ Individuals desiring to address the Committee.
- ❖ Information Items
 - Directors report
 - Review purpose of the committee and bylaws.
- ❖ Action Items..
 - Appointment of new members
 - Nomination and voting for Chairperson, Vice Chairperson and Secretary.
- ❖ Announcements
- ❖ Adjournment

SUHSD CTE District Advisory Committee-DRAFT

Meeting minutes

May 21, 2020 <https://zoom.us/j/94257335152> Meeting ID: 942 5733 5152 Password: CTE2020

Present: Dr. Ivonne Glenn, Director at MTROP; Gary Walter, Director of Reclaim for the Future Company; Joseph Farotte-Kruchas, Monterey Department of Social Services; Kelly Violini, CEO of Monterey County Fair Grounds; Omar Chambo, Clinica De Salud De Valle De Salinas; Allan Schooley, CTE Career Counselor at SHS; Clint Cowden, CTE Dean of Academic Affairs at Hartnell College; Shannon Graham, Director of Volunteer and Health Career Services at Salinas Valley Memorial Hospital; Terri Lopez, Principal of Washington Middle School

1. **Call to order.** The meeting was called to order at 11:00 am
2. **Welcome/Introduction of members.** Dr. Glenn welcomed attendees and thanked everyone for attending the CTE District Advisory Committee meeting. Introductions followed.
3. **Approval of minutes from February 20, 2020**
Motion: To approve the minutes for February 20, 2020.
Motion by: Mr. Gary Walter
Seconded by: Mrs. Kelly Violini
Motion carried
4. **Approval of agenda**
Motion: To approve the agenda as circulated
Motion by: Mr. Gary Walter
Seconded by: Mr. Allan Schooley
Motion carried

5. **Items of information for the Committee:**

CTEIG and K12 StrongWorkForce Allocations

Dr. Glenn was happy to announce the JPA would be receiving allocations from the K12 Strong WorkForce Grants. The grant is divided by K12 Stackable Certifications and K12 Work Based Learning with a total allocation of \$3,280,216.00. Dr. Glenn thanked Mr. Clint Cowden for his partnership and support with stackable certifications at the college level. She also clarified the total allocation received for \$3,280,2216.00 was for the entire JPA.

Dr. Glenn informed the committee there's been some uncertainty with LCFF and CTEIG, since the pandemic took place. She informed the committee that LCFF and CTEIG helped support the Career Technical Education programs, which the governor proposed a ten percent reduction that's equivalent to sixteen million dollars for Salinas Union High School District. CTE programs receive two thirds of their money from here, which will receive a ten percent reduction equivalent to six hundred thousand dollars for the school year.

The governor's proposal is to also allocate funds for distance learning to ensure teachers have the proper training. Dr. Glenn shared the list of Career Technical Grants that are facing reduction by fifty percent in allocations. The list is as follows: K12 StrongWorkForce, Career Technical Education Incentive Grant Program, California Partnership Academies, Career Technical Education Initiative, Specialized Secondary Program, and Agricultural Career Technical Education Incentive Grant. Dr. Glenn reassured everyone that the governor had not finalized his proposal and the JPA is part of a coalition that advocates at the Legislation level. She mentioned an emergency meeting had taken place to express concerns of reducing funds from a program that prepares students for the workforce.

She shared everyone is currently working collaboratively while adapting to the new fluid situation. She mentioned the district is planning for distance learning, but have not received confirmation if school would take place in a hybrid model or full distance learning. The school district is also uncertain when students will return to school. She mentioned there was a lot of uncertainty since COVID-19 happened.

6. Action Items

K12 Perkins Grant

Dr. Glenn shared to the committee the K12 Perkins Grant serves as a safe harbor that the funds are used for leadership conferences such as: Skills USA, large equipment needed, small budget for paraeducators or assistance for one and one coaching, and small allocations for travel. Dr. Glenn informed the committee that the K12 Perkins Grant was ready for first submission of the grant process for 2020-2021.

On a motion by **Ms. Kelly Violini, CEO of Monterey County Fairgrounds**, and a second by **Mr. Omar Chombo, Clinica De Salud De Valle De Salinas**, the committee approved the K12 Perkins Grant first submission with a vote of 0-8.

CTE District Advisory Calendar 2020-2021

Dr. Glenn shared the calendar for 2020-2021 with the following dates: September 10, 2020, November 12, 2020, February 11, 2021, and April 8, 2021.

On a motion by **Mr. Gary Walter, Director of Reclaim for the Future Companies**, and a second by **Ms. Kelly Violini, CEO of Monterey County Fairgrounds**, with a vote of 0-8 the committee approved the CTE District Advisory Calendar for 2020-20201 with the exception of keeping the same time.

7. **Announcements**

Dr. Glenn presented the CTE Students of the Year press release and informed the committee that the press release would be released in the Monterey County Herald.

8. **Adjournment**

On a motion by **Mr. Gary Walter, Director of Reclaim for the Future Companies**, and a second by **Ms. Terri Lopez, Principal at Washington Middle School**, the meeting was adjourned.

Meeting Adjourned at 12:00 pm.

SUHSD

CTE District Advisory Committee Bylaws

Article 1: Name

The name of this Advisory Committee shall be SUHSD CTE District Advisory Committee.

Article 2: Purpose

The purpose of this Advisory Committee shall be to advise, assist, support and advocate for the Mission Trails ROP/CTE program on matters that will strengthen instruction and expand learning opportunities for students.

Article 3: Objectives

1. Propose new CTE pathways and/or courses when needed based on data for this community.
2. Evaluate existing CTE pathways courses of study, facilities and equipment with recommendations for modifications to programs, facilities and equipment.
3. Review and evaluate plans for any facility expansion based on the needs of the CTE program and available resources.
4. Actively communicate with all Sectors of CTE Advisory Committees to support and ensure consistency throughout the CTE program.
5. Promote and advocate the CTE program with community partners and industry for the betterment of the student population, and to garner political support for legislation and appropriations for long term funding of the programs.
6. Seek out and identify scholarship opportunities for students.

Article 4: Members

Section 1.

The committee shall consist of 13 members. Members shall be recruited and recommended by the Committee and/or Administrators. Business and Community should make up more than half of the committee.

Section 2.

Members shall represent a cross-section of the industry or occupations for which training is provided and the community served by the program. Instructor(s) and/or administrator(s) may serve as ex-officio members of the committee.

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CTE District Advisory Committee Bylaws

Section 3.

Member terms will be two years with no more than one-half of the membership appointed each year. A former or current member may be reappointed.

Section 4.

Membership terms will begin immediately following the final meeting of the school year.

Section 5.

Any member may resign from the committee by giving written notice to the Chairperson, addressed to the ROP office. The resignation will be effective immediately upon receipt of such notice.

Section 6.

Any member of the committee who fails to attend 50% of advance notice meetings of the committee in any academic year may be asked to resign from the Advisory Board. A member will be deemed to have attended a meeting if a duly qualified substitute attends on behalf of the member.

Section 7.

Any Advisory Board member may be asked to resign from the committee at any time, for any reason, by a majority vote of the members of the committee.

Article 5: Officers

Section 1.

Officers shall be a Chairperson, Vice Chairperson and Secretary. These officers shall be the Executive Council for the Advisory Committee.

Section 2.

The duties of Officers shall be those commonly described for these offices.

Section 3.

Officers shall be elected by simple majority at the final meeting of the school year and shall assume their offices immediately following the meeting. Officers may be reelected.

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CTE District Advisory Committee Bylaws

Article 6: Meetings

Section 1.

The Advisory committee shall comply with the Department of Career and Technical Education program requirements for minimum number of meetings. Additional meetings shall be scheduled as necessary to accomplish the Program of Work.

Section 2.

A quorum shall consist of a simple majority of appointed members.

Section 3.

Decisions will commonly be made by consensus. A formal vote shall be taken when a decision is to be forwarded to the instructor or administration as a recommendation.

Article 7: Subcommittees

Section 1.

Subcommittees shall be appointed by the Chairperson as needed to accomplish the Program of Work.

Section 2.

Subcommittees shall be of the size necessary to carry out their assigned tasks.

Section 3.

Subcommittees shall elect their own chairpersons.

Article 8: Parliamentary Authority

Except as otherwise provided in its Bylaws and standing rules, the Advisory Committee shall be governed in its proceedings by the current edition of Robert's Rules of order.

Article 9: Amendment of Bylaws

These Bylaws may be amended at any meeting of the Advisory Committee by a two-thirds ($\frac{2}{3}$) vote, provided that the amendment has been submitted to Advisory Committee members in writing at least thirty (30) days in advance of the meeting.

Bylaws approved: